

The service is provided in accordance with:

The Law on the Forensic Examination of the Republic of Lithuania (<https://www.e-tar.lt/portal/lt/legalAct/TAR.286DC4AF9827/asr>);

Regulations on providing forensic expert's qualification in Forensic Science center of Lithuania, approved by 2019-11-05 order No. B-98 of the Director of the Forensic Science Center of Lithuania (https://www.e-tar.lt/rs/legalact/80ead1a0005e11ea9681cd81dcdca52c/#_ftn1).

1.	Name of service	Providing forensic expert's qualification
2.	Recipients of service	Natural person
3.	Type of service: electronic/ non-electronic	Non-electronic
3.1.	Link to electronic service	_____
3.2.	Link to online application form (when electronic service unavailable)	www.e-tar.lt (https://www.e-tar.lt/rs/legalact/80ead1a0005e11ea9681cd81dcdca52c/#_ftn1)
4.	Timeframe of service	<p>1. The decision on whether to provide forensic expert's qualification or recognition shall be taken within 3 months after receipt of the application, all the documents and other required information.</p> <p>2. Certificate of forensic expert's qualification is valid for 5 years from the date of the decision of the qualification commission. The decision to extend the forensic expert's qualification shall be taken within a maximum of 20 working days after receipt of the application, all documents and other required information.</p> <p>3. A duplicate of the forensic expert certificate shall be issued within 10 working days after receipt of the request.</p>
5.	Fees of service	Unpaid
6.	Cross-border payment measures and procedure	_____
7.	Description of process for obtaining a service	<p>1. Natural person submits application and required documents (in person, by post or by email);</p> <p>2. Director of the institution forms the qualification commission.</p> <p>3. Qualification commission organises qualification exam, results' evaluation and decides to provide, recognize or extend forensic expert's qualification.</p> <p>4. Certificate of forensic expert's qualification is issued.</p>
8.	List of documents to be submitted to obtain a permit	<p><u>In case of providing forensic expert's qualification:</u></p> <p>1. Curriculum vitae (CV).</p> <p>2. A copy of identity document.</p> <p>3. A copy of higher education diploma.</p> <p>4. A copy of doctoral degree diploma (if any).</p> <p>5. Proposal of the preparation supervisor (if applicable).</p> <p>6. Copies of the documents permitting access to sensitive government information or work with hazardous, restricted items or items of prohibited circulation (if applicable).</p> <p>7. 35 x 45 mm photo.</p> <p><u>In case of recognising forensic expert's qualification:</u></p> <p>1. Curriculum vitae (CV).</p> <p>2. A copy of identity document.</p> <p>3. Copies of the documents, issued by the competent authority</p>

		<p>of a Member State, which certify the right to conduct a forensic examination in the Member State and prove that the right has not been suspended or withdrawn.</p> <ol style="list-style-type: none"> 4. Copies of degree and title diplomas (if any). 5. A copy of the document, issued by the competent authority of the Member State, certifying history of (no) criminal record. 6. Copies of the documents permitting access to sensitive government information or work with hazardous, restricted items or items of prohibited circulation (if applicable). 7. 35 x 45 mm photo. <p><u>In case of extending forensic expert's qualification:</u></p> <ol style="list-style-type: none"> 1. A copy of the forensic expert's qualification certificate (obverse and reverse). 2. Report and copies of expert investigations carried out within 5 years. 3. A copy of identity document. 4. 35 x 45 mm photo.
9.	Contact details of the authority providing a service (position of responsible employee, name and surname, e-mail, phone no.)	<p>The qualification commission of the Forensic Science Center of Lithuania. Secretary of the qualification commission Daiva Latvytė (tel. +370 5 2638540, e.mail info@ltec.lt)</p>
10.	Information concerning available remedies	<ol style="list-style-type: none"> 1. The decisions of the qualification commission may be appealed to the Director of the Forensic Science Center of Lithuania. 2. The decisions of the Director of the Forensic Science Center of Lithuania refusing to satisfy the complaint to qualification commission may be appealed to the court in accordance with the procedure established by the Law of the Republic of Lithuania on Administrative Proceedings. 3. The decisions of the Director of the Forensic Science Center of Lithuania taken in the cases specified in clauses 10 and 12 of Regulations on providing forensic expert's qualification in Forensic Science center of Lithuania may be appealed to the Administrative Disputes Commission or directly to the Administrative Court in accordance with the procedure established by the Law of the Republic of Lithuania on Administrative Proceedings.
11.	Contact details of organisations from which providers or recipients can obtain practical assistance	<p>Ministry of Justice of the Republic of Lithuania (Gedimino ave. 30, LT-01104, Vilnius, Tel.: (8 5) 266 29 81, E.mail: rastine@tm.lt)</p>